

Date: 04/06/2018

**UNIVERSITY LEVEL NOTICE
(BA / B. Com/BVA/BAF/BCA)**

Verification of marks or Photocopy of answer book / and Revaluation of Answer book

The student can apply for **verification of marks or photocopy of answer book** / followed by revaluation of answer book. The Schedule for the same as under

Course	Sem	B.A	B.COM	B.V.A	B.A.F	B.C.A
Verification	III,IV,V,VI for BVA VII, VIII	16.06.2018	14.06.2018	15.06.2018	15.06.2018	02.06.2018
Photocopy	III,IV,V,VI for BVA VII, VIII	16.06.2018	14.06.2018	10.05.2018	10.05.2018	06.06.2018
Revaluation	III,IV,V,VI for BVA VII, VIII	25.06.2018	30.06.2018	23.05.2018	23.05.2018	25.06.2018

The student should submit the application form in the **following sequence** for **Verification of marks or Photocopy of answer book and Revaluation of Answer book** as under:-

- 1) Original of DD drawn in favor **THE REGISTRAR, SNTD WOMEN'S UNIVERSITY, MUMBAI**
Payable at Mumbai

Particulars	Amount
Verification of marks	30/-
Photocopy of answer book & Revaluation of Answer book	150/-
	750/-

Write your full name, course and semester name and mobile number and Photocopy of answer book / Verification of marks / Revaluation of Answer book on the back side of demand draft.

- 2) The prescribed Application form duly filled in and signed by the student available in the office / college website www.sndtarts.ac.in/downloads
- 3) Photo copy of mark list.
- 4) Xerox copy of Demand Draft
- 5) Self addressed envelope

Verification/Photocopy/Revaluation of Answer book

- 1) The student may apply for verification of marks and for photocopies of answer books of all the papers **and for revaluation of answer books of not more than two papers of current appearance.**

2) The students are permitted to directly apply for either verification or for photocopy/ revaluation of answer book. Students can apply in prescribed proforma for either one or all of the above within 15 days from the declaration of results enclosing therewith the following documents. Students, who desire to apply for revaluation, may do so within 15 days from the date of receipt of photocopy. They can also apply for revaluation directly without applying for photocopy of the answer book/s.

- i) Photocopy of mark sheet
- ii) Photocopy of Payment receipt
- iii) Self addressed envelope

The photocopy of answer books and/or the result of the verification/revaluation will be send **Strictly by Register Post only to The Director, Board of Examination and Evaluation, Pariksha Bhavan. SNTD Women's University, Juhu Road, Santacruz (West), Mumbai-400049 (Contact No.-B.A, B.COM, BAF, BVA-0226611595, BCA-02226615985)**

(Dr. Anand G. Jumle)
Principal

P.T.O



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

Pariksha Bhavan, Sir Vithaldas Vidyavihar, Juhu Road, Santacruz (W),
Mumbai – 400 049.

www.sndt.ac.in

(For Accounts Department Only)

Rs. _____

Receipt No. : _____

Date : _____

To,
The Controller of Examinations,
S.N.D.T. Women's University,
Mumbai – 400 049.

Subject : - Verification / Photocopy / Revaluation

Sir / Madam,

I, the undersigned desire to apply for verification of marks/photocopy / revaluation of answerbook(s) of the following subject(s)/paper(s). The details of the examination are as under.

Name of the Student : _____
(Block Letters)
Address with Pin Code : _____
& Contact No. : _____
Appeared for Examination : _____
Month & Year : _____
Seat no. : _____
Centre Code. : _____
Centre Name : _____

Sr. No.	Code no. of Subject/ Paper	Name of the Subject/Paper	Marks obtained
01			
02			
03			
04			
05			
06			

(The student may apply for verification of marks and for photocopies of answerbooks of all the papers and for revaluation of answerbooks of not more than two papers of current appearance.)

Forwarded through Principal with College Stamp

Signature of the Candidate
(Name _____)

UNDERTAKING TO BE SUBMITTED BY STUDENT

(For obtaining photocopy of answerbooks)

To,

The Controller of Examinations,
SNDT Women's University,
Juhu Campus, Santacruz (W),
Mumbai 400 049.

Madam/Sir,

I, _____ student of
_____ College
appeared at the _____

examination with seat no. _____ willingly give the following undertaking for obtaining the photocopy of my answerbook/s.

The supply of photocopy of the assessed answerbook /s shall be deemed to be an additional facility given to me. The delay, if any, in providing a photocopy of the assessed answerbook/s for any reason whatsoever shall not confer any right upon me as per the relevant Ordinance and Rules prescribed by the University in that behalf.

I shall abide by the rules and regulations in respect of the availability of photocopy of the answerbook/s and I shall not violate these rules and regulations by using the photocopy for any other purpose other than self guidance and information.

Date:

Yours faithfully,

Place:

Name and signature of the Candidate

College Seal & Stamp

Signature of the Principal